

## BUDGET NEEDS ASSESSMENT APPLICATION

Fall 2016

Name of Person Submitting Request:	<b>Dennis Jackson</b>
Program or Service Area:	<b>Psychiatric Technician Program</b>
Division:	<b>Science (Division Raking is #9)</b>
Date of Last Program Efficacy:	<b>Spring 2013</b>
What rating was given?	<b>Continuation</b>
Amount Requested:	<b>1,400</b>
Object Code:	<b>5611</b>
Strategic Initiatives Addressed: (See <a href="http://www.valleycollege.edu/about-sbvc/office-of-president/college_planning_documents/documents/strategic-plan-report-working-doc-8-25-15-2.pdf">http://www.valleycollege.edu/about-sbvc/office-of-president/college_planning_documents/documents/strategic-plan-report-working-doc-8-25-15-2.pdf</a> )	2.8.10 Maintain an up-to-date curriculum 2.9.1 Maintain a curriculum that is relevant to community needs

*Note: To facilitate ranking by the committee, please submit separate requests for each general area of budget augmentation needed. Do not request a lump sum to encompass many different areas.*

One-Time  Ongoing

Does program or service area have an existing budget? Yes  No

Are there alternative funding sources? (for example, Department, Budget, Perkins, Grants, etc.)

Yes  No

If yes, what are they: \$14,000.00

1. Provide a rationale for your request (Give a detailed explanation of why this budget increase is needed.)

Current funding covers mileage to clinical sites. This includes one site of 120 miles round trip three days a week. Proposed new funding of \$1,400 is for rental of a bus for 45 student and faculty for a trip to the Board of Licensed Vocational Nurses and Psychiatric Technicians (BVNPT) disciplinary hearing. The hearings are usually held near the LA airport. This is part of the legal, nursing practices, and ethical curriculum for the psychiatric program.

2. Indicate how the content of the department/program's latest Efficacy Report and/or current EMP supports this request and how the request is tied to program planning. (*Directly reference the relevant information from your latest Efficacy Report and/or current EMP in your discussion.*)

Efficacy last done in Spring 2013. We have students and faculty drive individually each semester to attend these hearings. This causes risk and financial burden on the students, who pay for gas, parking, etc. During the bus commute faculty are able to discuss behaviors, expectation of the hearing and significant observations of the hearing proceedings.

3. Indicate any additional information you want the committee to consider (*for example, regulatory information, compliance, updated efficiency, student success data, or planning, etc.*).

The BVNPT, the accrediting agency for the Psychiatric Technician Program, encourages students to attend these hearings. This learning activity assists the students in understanding the functions of the Board. EMP goal indicates the need for funding travel for students to attend the hearings as required by for the curricula

4. Indicate any related costs (including any ongoing maintenance or updates) and department/program plans to support those costs.

\$1,400 covers the cost of the bus each year. This program has Perkins funding for equipment and supplies. Perkins cannot cover this activity as on-going expense.

5. What are the consequences of not funding this budget request?

Students and faculty will continue to drive their own cars resulting in substantial risk and expenses to the student.